



SUMMER 2024

FAMILY PACKET



HAPPY HOLLOW CHILDREN'S CAMP

FOUNDED IN 1951

Dear parent/guardian,

Thank you for your interest in Happy Hollow Children's Camp, Inc. For 70 years, we have served families of Marion, Boone, Hamilton, Hancock, Hendricks, and Morgan counties. The camp experience combines recreational and educational programming centered on nature and the outdoors for children between the ages of 7 and 14. Our camp in Brown County, Indiana is 850 acres and includes a private lake for swimming, boating, and fishing. Children are housed in cabins with two staff and 6 to 9 campers each.

Happy Hollow Children's Camp Goals:

- Campers learn about and enjoy the outdoors.
- Campers are educated on safe and healthful living.
- Staff model the constructive use of leisure time.
- Unique personalities of each camper are developed and celebrated.
- Campers and staff practice democratic group living.
- Campers explore values and meanings.
- Family values are strengthened through cooperative living environments.

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615 N Alabama St, Ste 134, Indianapolis, IN 46204 | www.happyhollowcamp.net

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CAMP ENROLLMENT INFORMATION

The following forms are required to complete each child's enrollment.

Online Application

Health History Information

Parent Contract

Bully Prevention Contract

Behavior Expectations Contract

Summer Food Service Form

Scope Form (optional)

Campers are enrolled on a first come, first served basis. Happy Hollow Children's Camp is limited to 100 campers per week (50 males and 50 females). When all camp weeks are full, all other applicants will be placed on a waiting list. Enrollment will close one week prior to each camp week.

Your child's spot will be reserved once completed through our online registration system. For more information or assistance in enrolling your child, please visit our website at www.happyhollowcamp.net or contact our office at 317.638.3849 or at Info@happyhollowcamp.net.

If the parent/guardian chooses to withdraw a camper after being enrolled, a refund will be made less a \$25 administrative fee if the parent/guardian notifies the Indianapolis office within no less than one week (7 days) in advance. No refunds will be made if the camper is withdrawn within 7 days of the opening day of the camp week or if the camper does not check-in on opening day.

Following check-in for each session, the Camp Director is required to reach out to all guardians to verify the status of all absent campers. If unable to reach guardians or emergency contacts of campers within a 24 hour period, the director is required to contact Department of Child Services and file a report. All communications are documented on a parent communication log and kept in camper files.



CAMP CHECK-IN/OUT & TRANSPORTATION

At the start of each camp week, campers are transported by bus from our Indianapolis office to our 850 acre camp in Brown County, Indiana.

You can choose to drop-off/pick-up at camp in Brown County, Indiana, if preferred. Please ensure to indicate this while completing registration.

Indianapolis Location:

CHECK-IN	
Where	615 N Alabama St, Ste 134, Indianapolis, IN 46204 (enter via the rear south door)
When	1:00-2:00pm (bus departs at 2:15pm—parents must stay with their child until departure)

CHECK-OUT	
When	11:30am
Individuals must be authorized on the child's check-out list, and photo ID is required. All personal items and medications will be collected at check-out.	

Brown County Location:

CHECK-IN	
Where	3049 Happy Hollow Road, Nashville, IN 47448
When	4:00pm

CHECK-OUT	
When	10:00am
Individuals must be authorized on the child's check-out list, and photo ID is required. All personal items and medications will be collected at check-out.	



WHAT TO EXPECT

Happy Hollow Children's Camp is accredited by the American Camp Association - a national organization that assesses program and property safety and the effectiveness of camps. All activities are conducted under the guidance of camp staff that have been trained in conducting the activity. Certified lifeguards are on duty during all activities at the lake and life-jackets are worn during all boating activities. Staff are trained in first aid and CPR, and a nurse is available at camp each week.

Activities generally include:

- Waterfront activity (swimming or boating)
- Arts & crafts
- Nature Study
- Zap Line
- Zip Line (ages 11+)
- Archery
- Gaga Ball
- Campfires
- Horseback arena rides
- Horseback trail rides (ages 11+)
- Challenge course
- High ropes course (ages 11+)

Some activities may be limited to older groups due to scheduling or other reasons. Each camper is expected to hike with his/her/their group to and from activities as needed on our 850-acre property.

Those not wishing to be in the outdoors or hike with the group will need to discuss this with camp staff prior to applying for camp.

TYPICAL CAMP DAY

Daily schedules will vary throughout the week, but below is an average day at camp. Campers will rotate through the various camp activities throughout the week.

7:15-8:00	Wake up
8:15-9:00	Breakfast
9:15-10:30	Rotation 1 (canoeing, high ropes/low ropes, etc.)
10:45-12:00	Rotation 2 (archery, swimming, etc.)
12:30-1:00	Lunch
1:15-2:15	Rest Hour
2:30-3:45	Rotation 4 (arts & crafts, basketball, etc.)
4:00-5:15	Rotation 5 (horseback rides, creek hike, etc.)
5:30-6:30	Dinner
7:15-8:30	Campfire
10:00	Lights Out



WHAT TO BRING

Please bring the following items with you to camp each week. Please label all items.

- Clothing (shorts, shirts, underwear, socks, pajamas, etc.) for 6 days
- Swimsuits
- Athletic shoes
- Jeans or long pants (required for horseback)
- Jacket or raincoat
- Toiletries (soap, toothbrush, toothpaste, shampoo, deodorant, hairbrush/comb, etc.)
- Bug spray
- Towels & washcloths (for swimming and showering)
- Shower shoes
- Pillow and sleeping bag/bedroll (sheets and blankets)
- Flashlight and batteries
- Medications in the original container with a prescription label (turn in at check-in)

WHAT NOT TO BRING

Please keep anything valuable at home. Items may get dirty, broken, or lost.

- Electronics/cell phones
- Alcohol, tobacco, vaping devices or other drugs
- Personal sports equipment
- Weapons (including pocket knives)
- Food or snacks
- Gang apparel

CELL PHONES

Campers should keep all electronics, including cell phones, at home. We want kids to have opportunities to connect– with friends, with staff and with nature. If you need to contact your camper, please call the camp office.

LOST ITEMS

We encourage campers to keep track of their items throughout the week, but we understand things can get lost. If you believe an item has been left at camp, please contact our Indianapolis office to see if it has been located. We will hold items for two weeks before donating them to a local organization.



CAMPER HEALTH & SAFETY

Check-In Health Screen

During check-in, we will conduct a brief health screen where we will ask if your camper is feeling sick in any way, if they have been exposed to any communicable disease in the prior two weeks, and if they have any recent injuries we should be aware. *If your camper has a fever, or is currently sick, they will not be allowed to check-in until they are symptom free for 24 hours.*

Daily Meals

At Happy Hollow Children's Camp, we are proud to exceed the USDA regulations regarding nutrition standards for campers. Cereal is always provided as an option at breakfast, along with a hot option. For lunch and dinner, meals may include items like hamburgers, chicken patties, or pizza. A fruit or vegetable is always served with every meal.

Food Allergies

If your child has any food allergies that camp staff need to be aware of, please make sure you include that when completing registration. We are able to provide alternative food options for dairy, egg, gluten, and nut allergies.

Camper Illness/Injured

If a camper becomes ill or injured (beyond needing a band aid) while at camp, we will contact the child's parent/guardian to pick-up the child from camp. Please have a pick-up plan in place in case this occurs.

Accommodations

Our goal is to create an inviting and welcoming environment for all at Happy Hollow Children's Camp. If you feel your child needs specific accommodations for their camp week, please contact the Camp Program Director to ensure the camp environment can allow the child to have a successful and fulfilling experience.



CAMP STAFF

Staff Training

Before supervising campers, all camp staff receive two weeks of in-depth training that includes camper safety training, like CPR and first aid, along with training on how to implement quality programming and behavior management. All camp staff are fully prepared to create a memorable camp experience as soon as the campers arrive.

Staff: Child Ratios

During the camp day, two staff are always present with a group of campers. 80% of the camp staff are over the age of 18. All staff are 16 and older, and each counselor must be at least 4 years older than the camp group they supervise. The camp staff will follow the ratios below.

Camper Age	Number of Campers	Number of Staff
7-8 years old	6	1
9-14 years old	8	1



FAMILY COMMUNICATION

Due to limited phone lines, campers are not able to call home. If you need to reach your child in an emergency, please contact the camp office at 812.988.4900, and we will relay the message.

Mail is always a great thing to receive at camp. Please keep it positive and uplifting. It does take a few days to reach camp-you may want to mail any letters prior to your child's departure for camp. Mail clearly marked with the camper's name may be sent to:

Attn.: [Camper's Name]
Happy Hollow Camp
3049 Happy Hollow Rd.
Nashville, IN 47448

We will be using SmugMug to share photos and videos of the camp week! Please visit www.HappyHollowCamp.smugmug.com to follow along and view photos of your child's experience at camp!

HOME SICKNESS

We know staying away from home has the potential to cause anxiety for both campers and families. If you are concerned about home sickness, we encourage campers to bring a photo or stuffed animal from home to provide comfort. Our staff will make the best effort to redirect campers and provide engagement. If a child is struggling with home sickness, we will contact the parent/guardian for guidance and next steps.



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PARENT CONTRACT
(signed during online registration)

1. HHCC reserves the right to deny participation to any activity, or overnight in which HHCC, in its sole discretion, deems the participation or presence of the camper would be dangerous or distracting to the camper, to other campers, or to staff members.
2. For the safety and general welfare of all campers, HHCC reserves the unrestricted right to dismiss the camper and terminate the enrollment of the camper if his/her/their conduct or influence, in the sole opinion of HHCC is not in the best interests of HHCC or other campers without providing any refund.
3. For the benefit of the camper, HHCC should be made aware of any treatment for emotional, neurological, physical or psychiatric disorders and/or any restrictions of the camper's activities and the parent/guardian agrees to give written notice to HHCC of any such conditions. If the camper presents a risk to himself/herself/themselves or others, the camper may be discharged at the sole discretion of HHCC.
4. Medical forms and authorization for medical treatment must be submitted to HHCC prior to the camper attending the week's session. These forms will be reviewed by medical professionals to determine which camp session they may attend. The camper will not be allowed to begin camp without up-to-date and complete medical forms and authorization for medical treatment on file with HHCC.
5. If HHCC determines (up and including check-in day) that HHCC cannot provide adequate supervision or facilities for your child, it reserves the right to terminate enrollment of such camper.
6. HHCC has the right to share medical information with all staff members whenever HHCC deems necessary.
7. If the camper has asthma, medical personnel may refer them to our asthma camp.
8. Due to the overwhelming number of requests for campers to be grouped with their friends, it is not possible to honor all requests. HHCC will therefore be able to process one request per camper. HHCC shall have the sole right to make final determinations as to bus assignments and grouping arrangements for all campers.
9. HHCC will not be responsible for loss of valuables or personal articles including, but not limited to, cash, jewelry, clothing, electronic devices and athletic equipment, etc.



PARENT CONTRACT CONT'D

10. HHCC shall have the right to terminate this agreement in the event that the parent/guardian has made any misrepresentation on the camper registration or medical form. HHCC will not make refunds if this occurs.
11. The parent/guardian executing this agreement acknowledges and agrees that if the camp session is cancelled or shortened due to acts of God (by way of example and without limitation: flood, hurricane, earthquake, tornado or other natural disaster), war, terrorism, strike, order of civility, epidemic illness or any other reason beyond HHCC's control or if HHCC determines not to open camp or to terminate the camp session before the scheduled closing date of the camp session, HHCC shall not be liable for any consequential or other damage of any kind or nature. The refund of tuition, if any, in whole, or in part, shall be in the sole discretion of HHCC.
12. HHCC reserves the right to cancel or modify any camp session because of insufficient enrollment. HHCC may, at HHCC's sole discretion, attempt to accommodate registered campers in alternate programs operated by HHCC.
13. This agreement constitutes the full understanding of the parties hereto and no change, modification or waiver of any of the terms shall be effective unless in writing and signed by the parent/guardian and by an authorized representative of HHCC.
14. I hereby grant permission for my child to participate in the activities of HHCC. I recognize that, while precautions will be taken for the safety of my child and other campers, children's outdoor camping includes physical activity and no activity can be rendered completely without risks. My child will be expected to participate in activities chosen by his/her/their group and to cooperate with and be courteous to fellow campers as well as staff and volunteers. I understand that inappropriate behavior will not be tolerated and that my child may be barred from future participation and/or returned home for serious reasons (fighting, failure to follow rules, etc.). I release and hold harmless HHCC, its board, staff, agents, and volunteers from any damage resulting from the actions of my child. I also grant permission to staff, volunteers, or agents of HHCC to transport my child as necessary for reasons of the camping program or safety while attending HHCC.



PHOTO RELEASE:

I hereby give permission for my child to be interviewed, photographed, and/or filmed while participating in the programs of HHCC and for her/his/their image/comments to be used for purposes of camp reporting, promotion, advertisement, or illustration. Use of any such photographs, filming, or interviews may include, but are not limited to, use on internet web sites promoting or reporting on American Camp Association or HHCC.

CAMPER FUNDING RELEASE:

HHCC receives donations to fund our programs. Our funders often request data about our campers. For HHCC to receive grant funding for camp programs, I hereby authorize HHCC to release the following information: child's name and last initial, address, and dates attended camp. I understand that the information will be handled confidentially will all applicable federal laws.

**BEHAVIOR RULES AND EXPECTATIONS
(signed during online registration)**

We agree that he/she/they will be expected to follow rules and expectations while on or off camp property in which the behavior may reasonably carry-over into the camp setting and/or interfere with the safety of all campers attending HHCC. These expectations help to ensure a pleasant experience for all of our campers, volunteers, and staff.

BEHAVIOR RULES AND EXPECTATIONS

Treat all others with courtesy and respect.

Fighting is not allowed.

Use appropriate language (no cursing).

Everyone helps to keep camp clean.

Everyone is expected to take turns with chores.

Everyone participates in activities chosen by the cabin group.

The buddy system is used for safety.



HAPPY HOLLOW CHILDREN'S CAMP BUS RULES
(signed during online registration)

All camp rules and expectations apply during transportation to and from camp. In addition, the following rules apply:

- 1. Campers may not enter or leave the bus without permission from a staff member.**
- 2. Eating, drinking, or use of electronic devices is not permitted on the bus.**
- 3. All campers are to remain seated, facing forward, with head and hands inside the bus at all times.**
- 4. Yelling on the bus or outside the bus or anything that might distract the bus driver or cause harm to another bus rider is not allowed.**

DISCIPLINARY ACTION:

If my child demonstrates and/or participates in inappropriate behavior, the behavior will result in the following disciplinary action:

First Offense: The camper will be reported to camp leadership. The parent/guardian will be contacted to discuss the situation.

Second Offense: The camper will be reported to a camp leadership and parent/guardian will be required to pick up camper within an appropriate amount of time.

Parent/Guardian will arrange transportation for their child to leave camp. If parent/guardian or emergency contacts cannot be reached within a 24 hour period, camp leadership has the right to contact Department of Child Services.



HAPPY HOLLOW CHILDREN'S CAMP BULLY PREVENTION

(signed during online registration)

Parent/Guardian agrees that he/she/they will not participate or engage in any bullying activity on or off camp property in which the conduct may reasonably carry-over into the camp setting and/or interfere with the safety of all children attending camp.

HHCC understands the definition of bullying as:

- Any aggressive or negative gesture, or written, verbal or physical act that places another camper or staff in reasonable fear of harm.
- Any aggressive or negative gesture, or written, verbal or physical act that has the effect of insulting or demeaning any camper or staff in such a way as to disrupt or interfere with HHCC mission.
- Any assertion of physical or psychological power over, or cruelty to, another camper or staff.
- Any behaviors including but not limited to pushing, hitting, threatening, name-calling or other physical or verbal conduct of a belittling or intimidating nature.

DISCIPLINARY ACTION:

If my child demonstrates and/or participates in bullying behavior, the behavior will result in the following disciplinary action:

First Offense: The camper will be reported to camp leadership. The parent/guardian will be contacted to discuss the situation.

Second Offense: The camper will be reported to a camp leadership and parent/guardian will be required to pick up camper within an appropriate amount of time.

